

---

# **Maternal & Childhealth Advocacy International**

**Scottish Charitable Incorporated Organisation**

**Charity Number: SC043467**

---

## **Trustees' Report and Financial Statements**

For the Year Ended

31<sup>st</sup> October 2021

*sjn consultants*

## Contents

<b>Legal and Administrative Information</b>	<b>3</b>
<b>Trustees' Report</b>	<b>4</b>
<b>Independent Examiner's Report</b>	<b>9</b>
<b>Statement Of Financial Activities</b>	<b>10</b>
<b>Balance Sheet</b>	<b>11</b>
<b>Statement of Cash Flows</b>	<b>12</b>
<b>Notes To The Financial Statements</b>	<b>13</b>

## LEGAL AND ADMINISTRATIVE INFORMATION

Charity Number: SC043467

Principal Office: 1 Columba Court  
Laide  
Achnasheen  
Ross-shire  
IV22 2NL

Trustees: At the date of this report, the current Trustees are:

	<b><u>Appointed</u></b>	
Dr Brigid Hayden	4 <sup>th</sup> October 2012	
Dr Rhona MacDonald	4 <sup>th</sup> October 2012	Honorary Executive Director
Dr David Southall	4 <sup>th</sup> October 2012	Honorary Medical Director
Dr Madho Jingree	4 <sup>th</sup> October 2012	
Ms Wendy Martin	8 <sup>th</sup> September 2016	
Dr Maire Casement	13 <sup>th</sup> December 2018	

Independent Examiner:

Sandra J Nairn ACMA CGMA  
SJN Consultants Ltd  
The Slipway  
Inverasdale  
Poolewe  
Wester Ross  
IV22 2LN

UK Banks:

Co-operative Bank plc  
PO Box 200  
Skelmersdale  
Lancashire  
WN8 6GH

Scottish Widows  
67 Morrison Street  
Edinburgh  
EH3 8YJ

Triodos  
Deanery Road  
Bristol  
BS1 5AS

International Bank:

Ecobank Liberia  
Head Office, Monrovia  
Randall Street  
Monrovia  
Liberia

## **TRUSTEES' REPORT**

### **Structure, Governance and Management**

Maternal & Childhealth Advocacy International (MCAI) is a Scottish Charitable Incorporated Organisation (SCIO) and was registered with the Scottish Charity Regulator with effect from 4<sup>th</sup> October 2012 with registration number SC043467.

The charity is governed and administered in accordance with its constitution and mission statement.

The structure of the charity consists of the Trustees, who are also the organisation's only members, and comprise the MCAI board.

The Trustees manage the organisation of the charity and make all the major and strategic decisions about its organisation, governance, operation, and structure. The Trustees work for the charity on a voluntary basis. The Honorary Executive & Finance Director is responsible for the overall management of the charity and the Honorary Medical Director is responsible for operational activities in international projects and the health of international charity workers (previously referred to as 'volunteers'). Trustees share the responsibility of the safety and security of international charity workers and of safeguarding issues. Because of staff changes in the current year, both Honorary Directors also carry out much of the day to day administration with the help of a part-time paid staff. National administrative staff run the day to day operations of the international programmes. Committed UK-based volunteers help with the analysis of the monitoring and administration of the international projects.

Trustee appointment and recruitment is in line with the criteria stipulated in the charity's constitution. Trustee recruitment is a fair and open process that can be accessed by any individual aged 16 years and over (excluding employees) who has valuable skills and experience that will benefit the charity, who subscribes to the purposes of the organisation, and believes in MCAI's stated values. The constitution requires that nominations should come from an existing trustee and that appointment should follow a staged recruitment process, a conflict of interest check, and a unanimous decision from the Board of Trustees. The maximum number of trustees is 12 and the minimum is 4.

### **Objectives and Activities**

#### **Charitable Purposes**

The charitable purposes of Maternal & Childhealth Advocacy International are defined in its constitution. The purposes are:

- To relieve those in need by reason of age, ill-health, disability, financial hardship or other disadvantage by supporting public health systems in the countries in which we work and by advocating for effective medical treatment to be free at the point of delivery and accessible to all.
- To advance health by saving and improving the lives of seriously ill pregnant women, children, and babies in areas of extreme poverty by empowering and enabling our in-country partners to strengthen emergency healthcare so that every baby, infant, child, and pregnant woman and girl can receive high quality emergency healthcare without delay.

#### **Main Activities**

Trustees developed, implemented, and regularly reviewed a Covid-19 strategy to help mitigate against the effects of the global pandemic on MCAI's activities, both in the UK and in Liberia. This strategy helped to keep MCAI personnel safe and despite the many challenges, MCAI's activities on track with little disruption. Notably, the Trustees took the decision to close the UK office at the end of December 2020 to cut costs and because it was no longer practical to have an office as part time staff were working at home because of Covid-19 restrictions.

In Liberia, MCAI:

Continued with the training programmes in advanced obstetric and neonatal care with the new cohort of both obstetric and neonatal trainee clinicians. All training programmes continue to be rigorously monitored and evaluated with robust data, which is shared with partners and donors.

Strengthened the health service delivery of quality maternal and neonatal care in public hospitals by supporting expert national staff to provide continuous emergency health care by refurbishing health facilities, providing medicines and medical supplies and equipment.

MCAI continued to develop and distribute up-to-date and evidence-based medical teaching materials, including evidence-based guidelines in obstetric and neonatal care and 4 new handbooks.

MCAI continued to advocate for the rights of pregnant women, babies, and children at a national and international level, and to translate these rights into practical clinical work and programmes.

### **Achievements and Performance**

International travel was severely restricted because of the Covid-19 pandemic. Regular visits to Liberia were therefore not possible and there were no international visits to Liberia and the programs were managed remotely by regular video-conferencing.

### ***Liberia***

In Liberia, all of MCAI's activity is done with the full support on the Liberian Ministry of Health

- As part of MCAI's advanced obstetric training programme, in addition to supporting, training and mentoring the previous three cohorts of obstetric clinicians, including 10 intern obstetric clinicians who qualified during the year, and 10 already fully qualified obstetric clinicians, MCAI continued to train, mentor, and support the 9 new trainee obstetric clinicians in the 4<sup>th</sup> cohort.
- As part of MCAI's task-sharing programme in advanced neonatal care, in addition to supporting, training and mentoring the previous two cohorts of neonatal clinicians, including 6 intern neonatal clinicians who qualified during the year, and 3 already fully qualified neonatal clinicians, MCAI continued to train, mentor, and support the 8 new trainee neonatal clinicians in the 3<sup>rd</sup> cohort.
- MCAI refurbished and equipped 1 additional neonatal unit in Liberia at Sinje Health Centre in Grand Capemount County. This unit fully established and is being run by a qualified neonatal clinicians
- MCAI provided emergency obstetric and neonatal drugs and supplies to 14 public hospitals throughout Liberia.
- MCAI expanded the innovative project to help detect fetal distress and empower pregnant women during labour to two additional public hospitals, Sinje Health Centre and Tellewoyan Hospital. The project also continued at the three public hospitals in Liberia (CB Dunbar and CH Rennie until it burnt down, and Martha Tubman Memorial Hospital). In this project, pregnant women the early stages of labour who give their informed consent are trained to monitor their Fetal Heart Rate (FHR) at the end of every contraction using a simple sonicaid and alert her attending midwife/obstetric clinician trainee if she detects any changes. If changes are confirmed, appropriate clinical interventions are immediately undertaken by the obstetric clinician or doctor.
- MCAI continued to run and support two obstetric outreach programmes in Grand Gedeh County and Rivergee County. In these programmes, obstetric clinicians visit rural health clinics and screen pregnant women to identify those with high risk conditions for follow up and clinical management implementation.
- MCAI implemented an additional pain control in labour project (using IV paracetamol) at Sinje Health Centre (in addition to CB Dunbar Hospital in Bong County).

## Maternal & Childhealth Advocacy International (SCIO)

- As part of a joint programme with Irish Aid, MCAI renovated and equipped the children's ward at Phebe Hospital.
- Again, as part of the Irish Aid programme, MCAI developed a rigorous curriculum in advanced paediatric care and appointed an international paediatric nurse practitioner to run the newly refurbished children's ward at Phebe Hospital.
- MCAI developed, printed and published 4 up-to date-evidence based handbooks: two in advanced paediatric care, one on advanced obstetric care, and one in advanced neonatal care.
- MCAI continued to operate robust monitoring and evaluation systems for all programmes, including the training programmes.
- MCAI consolidated its position as an implementing partner of UNICEF, UNFPA, WHO, and Irish Aid and the partnership with the Global Health Academy and Global Nursing Initiative of Edinburgh University.

### **Future Plans in Liberia**

- With the support of Irish Aid, MCAI will begin the training programme in advanced paediatric care, establish two new obstetric outreach programmes and establish a neonatal resuscitation programme in 4 rural counties.
- With support from the Australian organisation DAK, MCAI will establish a new neonatal unit at FJ Grant Hospital in Sinoe County.
- With the support of the MOH, MCAI plans to expand the pain control in labour project to other hospitals.

### **Financial Review**

#### **Policy on reserves**

Sufficient funds are always held in reserve to ensure three months charity running costs (in the UK) Trustees consider that this amount is sufficient to allow for financial responsibilities to be upheld in any unforeseen circumstances that might lead to staff redundancies or the dissolution of the charity. Trustees consider that this reserve policy is prudent financial governance, which balances the effective use of funds for charitable purposes with responsibilities and duties to UK staff and other contractual and legal obligations.

MCAI upholds its responsibilities to its Liberian projects (including national staff) by allowing funds that have built up throughout the year in MCAI projects never to go below £5000. This policy means that MCAI can uphold its financial responsibilities to national staff..

Both of these policies on reserves are reviewed on an annual basis, or more regularly if deemed appropriate by MCAI's Honorary Executive & Finance Director.

#### **Review of accounts**

Charitable income for the year totalled £496,621, which has increased from the previous year (£329,828), and total charitable expenditure was £364,057. Total charitable income therefore exceeded expenditure by £132,564.

Restricted funds income for the year was £474,501, while restricted expenditure was £334,420. This situation was expected as income included a one year grant from Irish Aid in August 2021, which obviously had not yet been fully spent by the end of MCAI's financial year (31<sup>st</sup> October 2021).

Unrestricted funds income for the year was £22,120, while unrestricted expenditure was £29,637, resulting in a net deficit of £7,517, despite MCAI closing the UK office to save funds. This situation was expected

## Maternal & Childhealth Advocacy International (SCIO)

given the change in funding from ALSG, which no longer allowed funding to unrestricted costs (previously £1500/month).

MCAI received several grants throughout the year:

In November 2020, MCAI received £18,893 from Irish Aid for the second year of a joint programme to prevent post-partum haemorrhage and birth asphyxia and £53,000 from Edinburgh University for a joint programme of obstetric training. In December 2020, MCAI received the first tranche of funds from UNICEF of £46,108 for a new joint two-year programme of neonatal training, with the second tranche of £78,957 received in May 2021. In August 2021 MCAI received £168,947 from Irish Aid for a new joint programme of paediatric training.

Notably, MCAI continues to have generous donors: MCAI received £33,219 of funding from one-off individual donations and £38,747 from regular donors (increased from the previous year - £26,386), £12,818 of which was unrestricted funding to help support charity running costs, and £13,568 of which supported our programme work in Liberia. Gift aid income for the year totalled £14,544.

Of expenditure £359,866 was spent directly on charitable activities, £28,773 was spent on related activity running costs (overheads) and £3,634 on charity governance. Robust charity governance continued and further developed throughout the year under the leadership of the Honorary Executive and Financial Director and Charity Trustees, at no financial cost. The Trustees did not claim any expenses throughout the year.

Costs of national staff remained at a high level this year at £131,478 up significantly on the previous year (£103,133) as a result mainly of incentives paid to new trainees. MCAI spent £60,278 on training equipment, and medical equipment and supplies, with £13,726 on costs of transporting these items to Liberia. These costs were higher this year because of increased activity and increased shipping costs as a result of the covid-19 pandemic. Travel and subsistence expenditure for the year totalled £32,503, all in-country costs.

Bank charges and exchange rate losses totalled £4,060. There was no depreciation charge this year as all equipment was disposed of when the UK office was closed in December 2020.

Stocks of the textbook (International Maternal and Child Health Care: a practical manual for hospitals worldwide) and the pocketbooks (Hospital Care for Maternal Emergencies and Hospital Care for Neonates and Infants) financed by MCAI, were gifted to Practical Action Publishing in November 2020 and therefore the value written off. A new series of books were printed in 2021 and held in stock at the yearend (cost £8,845); these have subsequently been shipped for distribution throughout Liberia during 2022.

Gifts in kind amounted to £5,590, comprising of: £550 worth of infant feeding tubes kindly donated by Pennine health care, three ultrasound scanners (£4,140) kindly donated by the Australian charitable organisation DAK, and sundry PPE aprons and masks kindly donated by Gairloch Dental Practice. MCAI is most grateful for these generous gifts in kind that have greatly enhanced MCAI's work in Liberia.

The Honorary Executive & Finance Director works on a voluntary part-time basis on managerial, finance, fundraising, and governance activities. The Honorary Medical Director works full time on a voluntary basis on the operational activities of the charity and as Project Lead for Liberia. UK expert Consultant Volunteers help with the distance learning training in all programmes and also in the monitoring and evaluation of its projects. MCAI could not operate without the valuable time and effort donated by its volunteers, including the MCAI Trustees.

### **Statement of Trustees Responsibilities**

The Trustees of the charity are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

## Maternal & Childhealth Advocacy International (SCIO)

Charity law requires the Trustees to prepare financial statements for each financial year. The Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 18 May 2022 and signed on their behalf by:



Dr Rhona MacDonald  
Trustee

25 May 2022

Date



## **INDEPENDENT EXAMINER'S REPORT**

### **Independent examiner's report to the trustees of Maternal & Childhealth Advocacy International Scottish Charitable Incorporated Organisation**

I report on the financial statements of the charity for the year ended 31 October 2021 which are set out on pages 10 to 21.

This report is made solely to the company's Trustees, as a body, in accordance with regulation 11 of the Charities Accounts (Scotland) Regulations 2006. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

#### **Respective responsibilities of trustees and independent examiner**

The charity's trustees are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the Act) and the Charities Accounts (Scotland) Regulations 2006 (the Accounts Regulations). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with regulation 11 of the Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and regulation 4 of the Accounts Regulations; and
  - to prepare financial statements which accord with the accounting records and comply with regulation 8 of the Accounts Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:



Dated: 25 May 2022

Sandra J Nairn ACMA CGMA

SJN Consultants Ltd

The Slipway

Inverasdale

Poolewe

Wester Ross

IV22 2LN

# Maternal & Childhealth Advocacy International (SCIO)

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 October 2021

	Note	2021		2020
		Unrestricted Fund £	Restricted Fund £	Total £
<b>Income and endowments from:</b>				
Incoming resources from generated funds				
- Donations and legacies	(3)	21,159	474,419	495,578
- Charitable activities	(4)	-	-	-
- Other trading activities	(5)	450	82	532
- Investments	(6)	75	-	75
- Other		436	-	436
<b>Total income</b>		<b>22,120</b>	<b>474,501</b>	<b>496,621</b>
<b>Expenditure on:</b>				
- Raising funds	(7)	298	259	557
- Charitable activities	(8)	28,773	331,093	359,866
- Other	(9)	566	3,068	3,634
<b>Total expenditure</b>		<b>29,637</b>	<b>334,420</b>	<b>364,057</b>
Net gains on investments		-	-	-
Net income/(expenditure)	(10)	(7,517)	140,081	132,564
Transfers between funds		(7,033)	7,033	-
Net income/(expenditure) before other gains/(losses)		(14,550)	147,114	132,564
Other gains/(losses)		-	-	-
<b>Net movement in funds</b>		<b>(14,550)</b>	<b>147,114</b>	<b>132,564</b>
<b>Reconciliation of Funds:</b>				
Total funds brought forward at 1 Nov 2020		31,337	196,540	227,877
<b>Total funds carried forward at 31 Oct 2021</b>		<b>16,787</b>	<b>343,654</b>	<b>360,441</b>

The notes on pages 13 to 21 form part of these financial statements.

# Maternal & Childhealth Advocacy International (SCIO)

## BALANCE SHEET

As at 31 October 2021

	Note	2021		2020
		£	£	£
<b>Fixed Assets</b>				
Tangible assets	(12)		-	1,584
<b>Current Assets</b>				
Stocks		8,845		9,926
Debtors	(13)	26,231		31,114
Cash at bank and in hand		327,947		188,118
		<u>363,023</u>		<u>229,158</u>
<b>Creditors:</b>				
Amounts falling due within one year	(14)	<u>2,582</u>		<u>2,865</u>
		2,582		2,865
<b>Net Current Assets</b>			<u>360,441</u>	<u>226,293</u>
<b>Total Net Assets</b>			<u><b>360,441</b></u>	<u><b>227,877</b></u>
<b>Represented by:</b>				
Funds - Unrestricted		16,787		31,337
- Restricted	(17)	343,654		196,540
			<u><b>360,441</b></u>	<u><b>227,877</b></u>

The charity's trustees acknowledge their responsibilities for the maintenance of accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the charity and of its net incoming resources for the year in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the Act) and the Charities Accounts (Scotland) Regulations 2006 (the Accounts Regulations).

The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply.

The financial statements were approved by the Trustees and signed on their behalf by:



Dr Rhona MacDonald  
Trustee

25 May 2022

Date

Scottish Charitable Incorporated Organisation Number: SC043467

The notes on pages 13 to 21 form part of these financial statements.

**STATEMENT OF CASH FLOWS**

**For the year ended 31 October 2021**

	<u>2021</u>	<u>2020</u>
	£	£
<b>Cash flows from operating activities</b>		
<b>Net (expenditure)/income per Statement of Financial Activities</b>	132,564	(43,811)
<u>Adjustments for:</u>		
Depreciation of property, plant and equipment	-	402
Loss on disposal of tangible fixed assets	1,584	116
Dividends, interest and rents from investments	(75)	360
(Increase)/decrease in stocks	1,081	3,931
(Increase)/decrease in trade and other receivables	4,883	(10,635)
Increase/(decrease) in trade and other payables	(283)	(11,668)
<b>Net cash provided by operating activities</b>	7,190	(18,214)
<b>Cash flows from investing activities:</b>		
Proceeds from sales of property, plant and equipment	-	-
Purchases of property, plant and equipment	-	-
Dividends, interest and rents from investments	75	360
<b>Net cash from/(used in) investing activities</b>	75	360
<b>Net cash from financing activities</b>	-	-
<b>Net increase in cash and cash equivalents</b>	<u>139,829</u>	<u>(61,665)</u>
Cash and cash equivalents at the beginning of the year	188,118	249,783
<b>Cash and cash equivalents at the end of the year</b>	<u>327,947</u>	<u>188,118</u>
<b>Components of cash and cash equivalents:</b>		
Cash and bank balances	<u>327,947</u>	<u>188,118</u>

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 October 2021

### 1. Accounting policies

#### (a) Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – Charities SORP (FRS 102) (effective 1 January 2015) – the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005, and the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### (b) Change in basis of accounting or to previous periods

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

#### (c) Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

#### (d) Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably

quantifiable, measurable and material.

Volunteer help The value of any volunteer help received is not included in the accounts.

Investment income This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets This includes any gain or loss on the sale of investments.

### (e) Expenditure

Recognition of expenditure Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Expenditure on charitable activities These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Grants payable All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

Other expenditure These are support costs not allocated to a particular activity.

### (f) Taxation

The charity is exempt from tax on its charitable activities.

### (g) Tangible fixed assets and depreciation

Tangible fixed assets are included at cost including any incidental expenses of acquisition.

All remaining assets (office equipment) were written off in the year due to disposal of assets following the closure of the MCAI Poolewe office. Remaining office equipment assets recorded as held in Liberia were also written off in the year.

### (h) Stocks

Stocks relate to books financed by Irish Aid as part of the paediatric training programme and will be distributed to health workers in middle and low income countries throughout the world as a key component of MCAI's charitable activities. Stocks are valued at cost.

### (i) Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(j) Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

(k) Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(l) Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

(m) Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

(n) Cost allocation

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. staff time.

**Notes To The Financial Statements – continued**

For the year ended 31 October 2021

**2. Statement of financial activities – prior year**

	Note	2020		<u>Total</u> £
		<u>Unrestricted</u> <u>Fund</u> £	<u>Restricted</u> <u>Fund</u> £	
<b>Income and endowments from:</b>				
Incoming resources from generated funds				
- Donations and legacies	(3)	40,337	285,049	325,386
- Charitable activities	(4)	-	-	-
- Other trading activities	(5)	144	408	552
- Investments	(6)	360	-	360
- Other		2,965	565	3,530
<b>Total income</b>		<u>43,806</u>	<u>286,022</u>	<u>329,828</u>
<b>Expenditure on:</b>				
- Raising funds	(7)	568	271	839
- Charitable activities	(8)	41,353	330,395	371,748
- Other	(9)	550	502	1,052
<b>Total expenditure</b>		<u>42,471</u>	<u>331,168</u>	<u>373,639</u>
Net gains on investments		-	-	-
Net (expenditure)/income	(10)	1,335	(45,146)	(43,811)
Transfers between funds		(4,454)	4,454	-
Net (expenditure)/income before other gains/(losses)		(3,119)	(40,692)	(43,811)
Other gains/(losses)		-	-	-
<b>Net movement in funds</b>		<u>(3,119)</u>	<u>(40,692)</u>	<u>(43,811)</u>
<b>Reconciliation of Funds:</b>				
Total funds brought forward at 1 Nov 2019		34,456	237,232	271,688
<b>Total funds carried forward at 31 Oct 2020</b>		<u>31,337</u>	<u>196,540</u>	<u>227,877</u>



**Notes To The Financial Statements – continued**

**For the year ended 31 October 2021**

	2021			2020
	Unrestricted <u>Fund</u> £	Restricted <u>Fund</u> £	<u>Total</u> £	<u>Total</u> £
<b>3. Income from donations and legacies</b>				
Donations from individuals – regular	14,112	24,635	38,747	26,386
Donations from individuals – one-off	554	32,665	33,219	67,142
Legacies	-	-	-	-
Gift Aid income	3,483	12,909	16,392	22,896
Appeals	-	-	-	-
Government & Global Agencies	-	80,829	80,829	139,019
Companies and Community Groups	2,910	317,791	320,701	68,623
Gifts in Kind	-	5,590	5,590	1,200
Trusts and Foundations	100	-	100	120
Sundry Income	-	-	-	-
	<u>21,159</u>	<u>474,419</u>	<u>495,578</u>	<u>325,386</u>
<b>4. Income from charitable activities</b>	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>5. Income from other trading activities</b>				
Textbook and Pocketbook sales incl. p&p	-	-	-	221
Fundraising activities and sundry events	450	82	532	317
Recycling	-	-	-	-
Royalties and product sales	-	-	-	14
MCAI Teaching materials	-	-	-	-
	<u>450</u>	<u>82</u>	<u>532</u>	<u>552</u>
<b>6. Income from investments</b>				
Bank Interest	75	-	75	360
	<u>75</u>	<u>-</u>	<u>75</u>	<u>360</u>

**Notes To The Financial Statements – continued**

For the year ended 31 October 2021

	2021		2020	
	Unrestricted Fund £	Restricted Fund £	Total £	Total £
<b>7. Expenditure on raising funds</b>				
Cost of book sales	-	-	-	78
Fundraising costs	8	-	8	203
UK office salaries	30	74	104	141
UK Freelance staff	202	-	202	173
Rent, rates and insurance	12	23	35	46
Utilities	-	-	-	12
Telephone/Communication	10	111	121	100
Computer	-	-	-	4
Sundry expenses	19	1	20	14
Printing postage, stationery, advertising	1	50	51	63
Depreciation – Equipment	-	-	-	4
(Profit)/Loss on disposal of assets	16	-	16	1
	<u>298</u>	<u>259</u>	<u>557</u>	<u>839</u>
<b>8. Expenditure on charitable activities</b>				
Medical training, equipment and supplies	-	60,278	60,278	113,898
Other project costs	-	53,690	53,690	32,365
Teaching materials costs	-	9,926	9,926	3,853
Storage and transportation	-	13,726	13,726	19,837
Project operational costs	-	-	-	-
Monitoring & evaluation	-	-	-	-
In-country staff costs	-	131,478	131,478	103,133
UK office salaries	3,009	7,326	10,335	13,987
UK Freelance staff	19,954	-	19,954	17,153
Rent, rates and insurance	1,190	2,258	3,448	4,529
Utilities	-	-	-	1,194
Telephone/Communication	1,005	10,994	11,999	9,884
Computer	-	-	-	436
Sundry expenses	1,877	63	1,940	1,402
Printing postage, stationary, advertising	148	4,912	4,060	6,260
Bank charges and interest, exchange rate gains and losses	44	3,907	3,951	865
Depreciation – Equipment	-	-	-	398
(Profit)/Loss on disposal of assets	1,546	22	1,568	114
Motor, travel, insurance and subsistence	-	32,513	32,513	44,089
Donations to Affiliates	-	-	-	81
	<u>28,773</u>	<u>331,093</u>	<u>359,866</u>	<u>371,748</u>

**Notes To The Financial Statements – continued**

For the year ended 31 October 2021

	2021			2020
	Unrestricted Fund £	Restricted Fund £	Total £	Total £
<b>9. Other expenditure - governance</b>				
UK Salaries	-	-	-	-
Room hire	-	-	-	-
Independent examination fees	566	542	1,108	711
Book keeping and payroll service	-	-	-	-
Trustee expenses	-	-	-	-
UK staff and trustee travel	-	-	-	-
Other professional fees	-	2,526	2,526	341
Sundry expenses	-	-	-	-
	<u>566</u>	<u>3,068</u>	<u>3,634</u>	<u>1,052</u>

	<u>2021</u>	<u>2020</u>
	£	£

**10. Net income before transfers**

This is stated after charging:-

Depreciation of owned fixed assets	-	402
Independent Examination fees (UK)	566	550
Accountants' remuneration - other services	-	-
		<u>-</u>

**11. UK Staff and Trustee Remuneration**

The average number of UK employees:

	<u>2021</u>	<u>2020</u>
	£	£
Gross salaries	10,352	14,004
Employers NIC	-	-
Employers pension contributions	87	125
	<u>10,439</u>	<u>14,129</u>

The above relates to part-time UK based employee costs allocated accordingly between direct charitable expenditure, fundraising, and administration costs. There are no employees with emoluments above £60,000 per annum.

No remuneration was received by the trustees during the year.

Trustees expenses totalling £nil (2020 - £nil) were paid during the year to trustees for expenses relating to trustees duties.

**Notes To The Financial Statements – continued**

For the year ended 31 October 2021

	<u>Equipment</u> £	<u>Total</u> £
<b>12. Tangible fixed assets</b>		
Cost		
At 1 November 2020	6,434	6,434
Additions		
Disposals	<u>(6,434)</u>	<u>(6,434)</u>
At 31 October 2021	<u>-</u>	<u>-</u>
Depreciation		
At 1 November 2020	4,850	4,850
Disposals	(4,850)	(4,850)
Charges for the year		
At 31 October 2021	<u>-</u>	<u>-</u>
Net Book Value		
At 31 October 2021	<u>-</u>	<u>-</u>
At 1 November 2020	<u>1,584</u>	<u>1,584</u>

Some items of equipment related to restricted funds.

	<u>2021</u>		<u>2020</u>	
	<u>Unrestricted</u> <u>Fund</u> £	<u>Restricted</u> <u>Fund</u> £	<u>Total</u> £	<u>Total</u> £
<b>13. Debtors</b>				
Trade debtors	65	-	65	-
Prepayments	<u>767</u>	<u>25,399</u>	<u>26,166</u>	<u>31,114</u>
	<u>832</u>	<u>25,399</u>	<u>26,231</u>	<u>31,114</u>
<b>14. Creditors: Amounts falling due within one year</b>				
Trade creditors	-	382	382	688
Social Security and Taxes	111	1,311	1,422	1,077
Accruals and deferred income	<u>566</u>	<u>212</u>	<u>778</u>	<u>1,100</u>
	<u>677</u>	<u>1,905</u>	<u>2,582</u>	<u>2,865</u>
<b>15. Analysis of net assets between funds</b>				
Fixed assets	-	-	-	1,584
Current assets	17,464	345,559	363,023	229,158
Current liabilities	<u>(677)</u>	<u>(1,905)</u>	<u>(2,582)</u>	<u>(2,865)</u>
	<u>16,787</u>	<u>343,654</u>	<u>360,441</u>	<u>227,877</u>

**Notes To The Financial Statements – continued**

**For the year ended 31 October 2021**

16. Movement in funds	Opening	Movement in Resources			Total Funds
	Funds £	Incoming £	Outgoing £	Transfers £	£
Unrestricted funds	31,337	22,120	(29,637)	(7,033)	16,787
Restricted funds	196,540	474,501	(334,420)	7,033	343,654
	<u>227,877</u>	<u>496,621</u>	<u>(364,057)</u>	<u>-</u>	<u>360,441</u>

17. Restricted funds analysis	Opening	Movement in Resources			Total
	Funds £	Incoming £	Outgoing £	Transfers £	£
Liberia Obstetric Training	23,510	6,407	(25,071)	(2,235)	2,611
Ultrasound Training DAK	-	3,555	(438)	-	3,117
Liberia Neonatal Programme	20,089	3,150	(14,946)	(3,217)	5,076
Fetal Monitoring	839	-	(6,984)	7,000	855
UNICEF 2 MCAI Cont	11,430	200	(377)	(11,253)	-
UNICEF 3	(16,789)	129,951	(114,952)	-	(1,790)
UNICEF 3 MCAI Cont	(14,881)	61,550	(53,579)	32,127	25,217
Neonatal Unit Support Sinje/Lofa	-	15,000	(733)	-	14,267
Irish Aid	5,526	-	(5,526)	-	-
Irish Aid MCAI Cont	3,070	-	(691)	(2,379)	-
Irish Aid Year 2	-	18,893	(18,893)	-	-
Irish Aid Year 2 MCAI Cont	-	1,000	(4,320)	3,320	-
Irish Aid 2	-	173,087	(59,087)	-	114,000
Irish Aid 2 MCAI Cont	-	673	-975	4,559	4,257
UNFPA 2 - Phebe	613	-	(423)	(190)	-
ALSG Holding Fund*	38,063	24,109	-	-	62,172
Hannah Children Education Fund	1,000	625	(566)	-	1,059
Books	9,926	-	(9,926)	-	-
MCAI (2020-2022) Projects	71,256	36,301	(5,764)	(66,223)	35,570
MCAI Project Funds	42,888	-	(11,169)	45,524	77,243
	<u>196,540</u>	<u>474,501</u>	<u>(334,420)</u>	<u>7,033</u>	<u>343,654</u>

\* The ALSG Holding Fund comprises funds from the royalties of ALSG book sales, paid to MCAI on a six-monthly basis for use of the Paediatric, Obstetric, and Paediatric E-Libraries.